DEPARTMENT SCHEDULE WORKSHEET

(Prepare for Fall, Spring, May Term 2007-2008)

DEPARTMENT:	SEMESTER & YEAR:

List courses in order by Course Number.				FILL IN CLASS SCHEDULE with BEGIN/END TIMES					
Course Number, Section and Name	Credit Hours	Maximum Enrollment	Mon	Tue	Wed	Thu	Fri	Faculty Name	Notes (classroom needs, lab fees, etc.)
EXAMPLE: XX123 An Educational Experience	3	30 max., not "ideal"	7:50 – 8:40		7:50 – 8:40		7:50 – 8:40	J. DOE	