VERIFICATION FORM

For Students Requesting to live Off-Campus

To Parents & Legal Guardians:

The Sterling College Campus Housing Policy states that all full-time students who are unmarried, under 23 years of age, without dependent children, and not living with a parent or legal guardian must live in a campus residence hall and participate in the residential student meal plan.

Your son/daughter has requested permission to live off campus with you in your primary place of residence. *"Living at home with a parent or legal guardian" assumes that the student is commuting daily to the campus from the parent's/guardian's home, eating most meals at the parent's/guardian's home, sleeping at the parent's/guardian's home (except on rare occasions), and is listed as a dependent.*

Before students can receive final approval, we require the student and his/her parent/legal guardian to sign this verification form in the presence of a Notary Public to verify that the student will indeed be living at home with the parent/legal guardian in their primary place of residence or in the specified location on the front.

It is important that you and your son/daughter understand that should the College discover that your son/daughter is not living with you in your primary place of residence on a daily basis, your son/daughter will be held financially responsible for the minimum fees for room and board.

A representative from the Student Life Office may call to confirm this verification. Please provide a number where you can be reached.

Name: _____ Phone: _____
Please Print

Our signatures below indicate that we understand and accept the guidelines under which the Sterling College student in question is being granted permission to live off campus and the consequences that will result should these guidelines not be followed.

_____ _____

Signature – Student Applicant **Signature of Parent/Legal Guardian**

NOTARY

State of _____ **County of** _____

On this _____ day of _____, 200__, _____(parent/legal guardian) and _____(student) personally appeared before me, who are personally known to me_____(Notary Name), and whose identities I proved on the basis of satisfactory evidence to be the signers of the above instrument, and they acknowledged that they executed it.

My commission expires _____, 20 ___ _____

For Office Use

Application Approved: ❒ Yes ❒ No ❒ Referred to Housing Committee
Student Life Signature: _____ Date: _____

Housing Committee Approval: ❒ Yes ❒ No
Student Life Signature: _____ Date: _____