



Brandon Morrow
Cornerstone Christian Church
5531 E 37th St N, Wichita, KS 67220

Cornerstone Christian Church Intern Program

In 2014, Cornerstone Christian Church, a growing church, will be providing an unpaid internship opportunity for an individual living, working, or studying in the Wichita, KS area. The purpose of this internship (summer, semester, or year long) will be to immerse the individual into Christian ministry and will not be limited to the following:

- Teaching Experience (Children, Youth, Adults)
- Program Design
- Community Outreach
- Biblical Studies (Exegesis, Sermon/Lesson Prep, Biblical & Systematic Theology)
- Missions/Worship/Volunteer Experience

The end result should be applicable ministry experience in a loving and diverse church congregation where God's glory is our sole mission in exalting His name while fulfilling the Great Commission and the Great Commandment.

This individual should be in alignment with our doctrinal statement located on our website: <http://www.cornerstoneccwichita.org>. Hours are negotiable, but a minimum of 20 hours/week is expected in study and service. No job placement is guaranteed at the end of this internship, but a letter of reference will be provided for future work/educational opportunities.

In Christ,

Brandon Morrow
Pastor of Student Ministries/Intern Director
Cornerstone Christian Church



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Ministry Intern Job Description

Objective: To learn organizational, administrative, programming, and leadership roles of student ministry, child, and adult ministry while supporting the high school/middle school ministry, child ministry, and various forms of adult ministry in carrying out its programs.

Supervisor: Pastor of Student Ministries

Hours: A minimum of 20 hrs/week is expected. Office hours are negotiable for internship term, but the following hours will be required:

Sunday Morning – 8:30 am to Noon (3.5 Hrs)

Sunday Evening – 5:15 pm to 7:15 pm (2 Hrs)

Wednesday Evening – 6:00 pm to 8:00 pm (2 Hrs) [**Total = 7.5 Hrs During Services**]

It will be expected that the selected intern meet the obligations of 7.5 hours in between the three service days. The other 12.5 hours will be spent learning, volunteering, and studying with Cornerstone Staff, Deacons & Elders.

Responsibilities: This position will be responsible for assisting with administrative, planning, and programmatic elements of ministry settings.

Specific Responsibilities

Student Ministry:

1. Visit a minimum of 1 youth per week
2. Oversee spiritual growth and family maturation on your assigned students and/or families
3. Seek opportunities for service
4. Attend weekly staff and prayer meetings
5. Seek opportunities to build trusting relationships with school administrators, parents, and students
6. Propose, plan, and carry out ministry opportunities while involving parents, student ministry staff, as well as other volunteers

Sunday School:

1. Teach a Sunday School class
2. Sub for teachers when necessary
3. Attend Sunday School Leadership meetings
4. Assist in planning and implementation of Leadership Meetings when necessary

Visitation:

1. Participate weekly in visitation with pastoral staff

Worship:

1. Participate in weekly worship opportunities
2. Participate in creative planning sessions
3. Assist with video/sound production when necessary
4. Speak at least once during internship (For 1 Year Internship Applicants)

Mission Trip:

1. If possible, attend mission trip opportunities
2. Assist with mission trip team trainings

Assimilation

1. Assist with follow up of visitors from Sunday School, Worship, and AWANA/Youth Group

Administrative:

1. Provide any administrative help needed in the ministry office, including preparing bulk mailings, copying, typing, emailing, phone calling, etc.

Summer Camp:

1. Attend Summer Camps (If Possible)
2. Assist in planning of summer camp

Other Events:

1. Plan 1 guys/girls event [*Student Ministry*]
2. Assist/Lead in planning for other events

Meetings:

1. Attend weekly prayer meetings on Tuesday mornings
2. Attend weekly student ministry meetings on Tuesday mornings
3. Attend monthly Sunday School Leadership meetings
4. Meet monthly with a different department director with pre-determined questions

Gifts/Abilities/Calling: This person should express a strong calling to vocational ministry. Relational skills and a passion for people is a must. While many skills and abilities are still being learned, this person should possess a humble spirit, eagerness to learn, responsible work ethic, and a servant heart to accomplish any tasks necessary. This person should be a team player with a willingness to be assigned responsibilities. The ability to relate with teachers, volunteers, members, and guests is strongly desired.

Education: This person should be at least a college student or graduate or have available schedule for weekly meeting and study.



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Sample Work Week Schedule

Sunday (5.5 Hours)

- 9:30am Teach Sunday School
- 11:00 Attend Worship
- 6:00pm Attend Evening Worship

Monday (4 Hours) [Done @ Noon]

- 8:00am Office responsibilities
- 10:00 Meet with Brandon for Prayer
- 11:00 Follow-Up Opportunities for Visitors/Volunteer Opportunities

Tuesday (6.5 Hours) [Done @ 5pm]

- 10:30am Staff Meeting (All Staff Meeting & Planning)
- 12:00pm Student Ministry Meeting & Planning
- 1:00 Lesson Planning/Programming
- 3:30 Intentional Study

Wednesday (4 Hours)

- 4:00pm Lesson/Game Prep
- 6:00 Meet for Prayer with Teachers/Volunteers before
- 6:30 Wednesday Night Worship Begins

Thursday, Friday, Saturday – Off

Scheduled events do take priority as part of internship responsibilities.

If Interested . . .

Please send an e-mail to the account below and attach the following:

- Resume
- Cover Letter
- Personal Testimony
- Pastoral Reference Letter (From Home Church or Church Official)

Brandon Morrow
Pastor of Student Ministries, Intern Director
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